Russel Mahmmud
A.T.M High School
Hella01764649494

Voice

Rule 1:

a) Present indefinite tense

Structure: Object এর subject + am/is/are + verb এর past participle form + by + subject এর object.

Active – I play football. Passive- Football is played by me.

b*) Present continuous tense*

Structure: Object এর subject + am being/is being/are being + verb এর past participle form + by + subject এর object.

Active: I am playing football. Passive: football is being played by me.

c) Present perfect tense

Structure: Object এর subject + have been/ has been + verb এর past participle form + by + subject এর object.

Active: I have played football. Passive: Football has been played by me.

d) Past indefinite tense

Structure: Object এর subject + was/were + verb এর past participle form + by + subject এর object.

Active: They played football. Passive: Football were played by them.

e) Past continuous tense

Structure: Object এর subject + was being/were being + verb এর past participle form + by + subject এর object.

Active: They were catching fishes. Passive: Fishes were being caught by them.

f) Past perfect tense

Structure: Object এর subject + had been + verb এর past participle form + by + subject এর object.

Active: We had dug the cannel. Passive: The cannel had been dug by us.

g) Future indefinite tense

Structure: Object এর subject + shall be/will be + verb এর past participle form + by + subject এর object.

Active: They will play football. Passive: Football will be played by them.

h) Future continuous tense

Structure: Object এর subject + shall be being/will be being + verb এর past participle form + by + subject এর object.

Active: They will be playing football. Passive: Football will be being

i) Future perfect tense

Structure: Object এর subject + shall have been /will have been + verb এর past participle form + by + subject এর object.

Active: They will have caught the fish. Passive: The fish will have been caught by them.

Rule 2:

May, might, can, could, must, ought to, going to active voice কে

Structure: Object এর subject + may, might, can, could, must, ought to, going to এর পরে be + verb এর past participle form + by + subject এর object.

Active: I may help you. Passive: You may be helped by me.

Active: You must do the work. Passive: The work must be done by you.

Active: We ought to obey our teachers. Passive: Our teachers ought to be obeyed by us.

Active: We are going to open a shop. Passive: A shop is going to be opened by us.

Rule 3:

Imperative sentence এর active voice কে

A) শুধু মাত্র মূল verb দিয়ে শুরু যুক্ত active voice কে passive voice

Structure: Let + object এর subject + be + verb এর past participle form

Active: Close the door. Passive: Let the door be closed.

B) Do not দিয়ে শুরু যুক্ত যুক্ত active voice কে

Structure:Let not + object এর subject + be + verb এর past participle form

Active: Do not close the door. Passive: Let not the door be closed.

C) Let এর পর যদি কোন ব্যক্তিবাচক object (me, us, you, them, him, her)থাকে এবং তা যদি Imperative sentence হয়, তাহলে

Structure: Let + object এর subject + be + verb এর past participle form + by + ব্যক্তিবাচক object.

Active: Let us sing a song. Passive: let a song be sung by us.

Active: let him give the chance. Passive: let the chance be given by him.

D) Never যুক্ত active voice কে

Structure: Let not + object এর subject + ever be + verb এর past participle form

Active: Never tell a lie. Passive: Let not a lie ever be told.

E) মূল verb এর পর যদি কোন ব্যক্তিবাচক object (me, us, you, them, him, her) থাকে এবং তা যদি Imperative sentence হয়, তাহলে

Structure: Let + direct object টি বসবে (মূল verb এর পর যে object টি থাকে + be + verb এর past participle form + for + ব্যক্তিবাচক object

Active: Buy me a shirt. Passive: Let a shirt be bought for me.

Active: Give me a glass of water. Passive: Let a glass of water be given for me.

INTERROGATIVE SENTENCE

Rule 4:

Interrogative sentence যুক্ত active voice কে

A) Structure: Interrogative sentence কে Assertive sentence এ রুপান্তর করে নিতে হবে + রুপান্তরিত Assertive sentence এর active voice থেকে passive voice এ রুপান্তর করতে হবে + এবার রুপান্তরিত passive voice এর auxiliary verb টিকে প্রথমে বসাতে হবে + শেষে প্রশ্নবোধক চিহ্ন বসে। * Tense অনুসারে করতে হবে।***

Active: Have you eaten rice? Assertive: You have eaten rice.

Assertive এর passive: Rice has been eaten by you.

Passive এ রুপান্তর: Has rice been eaten by you?

Active: Is he reading a book? Assertive: He is reading a book.

Assertive : A book is being read by him.

Passive : Is a book being read by him?

Active: Did you play football? Assertive: You played football.

Assertive এর passive: Football was played by you.

Passive : Was football played by you?

B*) Who যুক্ত active voice কে*

Structure: Who এর পরিবর্তে By whom + tense ও person অনুযায়ী Auxiliary verb + object এর subject + অনেক সময় tense অনুযায়ী কর্তার পরে be/ being/ been বসাতে হয় + verb এর past participle form + ?.

Active: Who is playing football? Passive: BY whom is football being played?

Active: Who will help me? Passive: By whom will I be helped?

C) Whom যুক্ত active voice কে

Structure: Whom এর পরিবর্তে who + tense ও person অনুযায়ী Auxiliary verb + verb এর past participle form + by + subject এর object +?

Active: Whom did you see on the road?
Passive: Who was seen by you on the road?
Active: Whom has he murdered in this home?
Passive: Who is murdered by him in this home?

D) What যুক্ত active voice কে

Structure: What + tense ও person অনুযায়ী Auxiliary verb + verb এর past participle form + by + subject এর object +?

Active: What do you want? Passive: What is wanted by you?

Rule 5:

Subject + verb + object + present participle যুক্ত active voice কে

Structure: Object এর subject + tense ও person অনুযায়ী Auxiliary verb + verb এর past participle form + present participle যুক্ত অংশটি + by + subject এর object.

Active: I saw him playing cricket. Passive: He was seen playing cricket by me.

Active: I took him for a friend. Passive: He was taken for a friend by me.

Rule 6:

Double object যুক্ত active voice কে

Structure: দুইটা object এর যে কোন একটি subject করতে হয় (personal object কে subject এ রুপান্তর করলে ভাল) + verb এর past participle form + tense ও person অনুযায়ী Auxiliary verb + প্রদত্ত বাকি object টি বসে + by + active voice এর subject টি object রুপে হয়/

Active: I gave him a flower. Passive: He was given a flower by me.

Active: He teaches us math. Passive: we are taught English by him.

Rule 7:

Complex and compound sentence যুক্ত active voice কে

Complex and compound sentence যুক্ত active voice এ রূপান্তরের সময় উভয় clause এর voice পরিবর্তন হয়।

Active: I know that he did the work.

Passive: It is known to me that the work was done by him.

Active: He told me that he had done the work.

Passive: I was told that the work had been done by him.

Note: Active voice "people say" দিয়ে শুরু হলে It is said দিয়ে passive voice করাই ভাল।

Active: People say that the lion is the king of forest.

Passive: It is said that the lion is the king of forest.

Rule 8:

Intransitive verb যুক্ত active voice কে

সাধারনত Intransitive verb এর passive voice হয় না। তবে Intransitive verb এর পরে preposition যুক্ত হয়ে যদি group verb গঠন করে এবং তা Intransitive verb হিসেবে ব্যবহৃত হয় তাহলে –

Structure: Object টি subject + tense অনুযায়ী Auxiliary verb + verb এর past participle form + প্রদত্ত preposition + by + subject টির object।

Active: The truck run over the boy. Passive: The boy was run over by the truck.

Active: They looked at the poor man. Passive: The poor man was looked at by them.

Rule 9:

Reflexive object (myself, ourselves, yourselves, yourself, themselves, himself, herself) যুক্ত active voice কে

Structure:

Active voice subject টি অপরিবর্তিত অবস্থায় passive voice এর subject হিসেবে

হবে + tense ও person অনুযায়ী Auxiliary verb + verb এর past participle form + by + Reflexive object বসবে।

Active: He hanged himself. Passive: He was hanged by himself.

Active: You killed yourself. Passive: You were killed by yourself.

Rule 10:

Factitive object/Complementary object যুক্ত active voice কে

Factitive object/Complementary object(select, elect, nominate, make, call, ***name ইত্যাদি transitive verb থাকা সত্ত্বেও সম্পূর্ণ রুপে অর্থ প্রকাশ করতে পারে না। পরিপূর্ণ অর্থ প্রকাশ করার জন্য অতিরিক্ত object আনতে হয়। এইরুপ অতিরিক্ত object কে Factitive object/Complementary object বলে।***

Structure: নামবাচক object টির (me, us, you, them, him, her) object টি subject হয়। + tense ও person অনুযায়ী Auxiliary verb + verb এর past participle form + Factitive object + by + subject এর object।

Active: They made me captain. Passive: I was made captain by them.

Active: We call him liar. Passive: He is called liar by us.

Rule 11:

Cognate object যুক্ত active voice কে

Cognate object এর সংজ্ঞা – কিছু intransitive verb তাদের সমর্থক object নিয়ে transitive verb হিসেবে ব্যবহৃত হয়। এ ধরনের object কে Cognate object বলে।

Structure: Object টি subject + tense অনুযায়ী Auxiliary verb + verb এর past participle form + by + subject টির object।

Active: He caught a fish. Passive: A fish was caught by him.

Active: You ran a race. Passive: A race was run by you.

Rule 12:

Infinitive যুক্ত active voice কে

Structure: প্রদত্ত active voice এর subject + মূল verb + infinitive এর পরের object (যদি থাকে) + to be + infinitive এর পরের verb এর past participle form.

Active: He wants someone to take camera. Passive: He wants camera to be taken.

Active: He wants you to write a letter. Passive: He wants a letter to be taken.

Rule 13:

Gerund combinations অর্থাৎ advise/ propose/ recommend/ suggest + gerund + object যুক্ত active voice কে

Structure: প্রদত্ত active voice এর subject + মূল verb + that + gerund এর পরের object টি + should be + প্রদত্ত gerund টি verb এ রূপান্তরিত হয়ে verb এর past participle form বসে।

Active: He suggested giving up smoking Pass: He suggested that smoking should be given up.

Active: He wanted playing football. Passive: He wanted that football should be played.

Rule 14:

Agree, be anxious, arrange, determine, be determined, decide, demand, + infinitive + object object যুক্ত active voice কে

Structure:প্রদত্ত active voice এর subject + মূল verb + that + infinitive এর পরের + object + should be + infinitive এর পরের verb এর past participle form.

Active: He decided to buy the house. Passive: He decided that the house should be bought.

Active: You agreed to sell the house. Passive: You agreed that the house should be sold.

Rule 15:

One + should যুক্ত active voice কে

Structure: Object এর subject + should be + verb এর past participle form

Active: One should take care of one's education.

Passive: Education should be taken care of.

Active: One should tell the truth. Passive: Truth should be told.